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Checklist for enrolling a Pre-Registration Pharmacy Technician (PTPT)

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| Name of PTPT |  |
| Employer Name and Contact  Has the employer agreed to support the PTPT?  Has there been a conversation between the employer and PTPT around their role once they have qualified? |  |
| To register with the GPhC at the end of the two year course, the PTPT must have spent time in a pharmacy dispensing and checking medications. If this is not possible e.g. the PTPT is employed by a GP practice/ PCN, there must be a cross sector placement agreement in place.  Working in a dispensing doctor’s surgery does not fulfil GPhC requirements. | Will the PTPT be a cross-sector trainee?  Yes  No  If yes, where is the placement? -------------------------------------------------- |
| Is the PTPT being employed using national or regional funding? If funded, the PTPT **must** be enrolled with the training provider on the **APPRENTICESHIP PATHWAY.** | Is the PTPT joining the apprenticeship pathway?  Yes  No |
| Has the training provider been contacted to ensure eligibility of the PTPT to join the chosen pathway?  Please contact the Training Hub for a list of approved training providers. | Training Provider Name: ---------------------------------------------------------------------------------------------------------------------------------------------- |
| Do you have an apprenticeship levy which can be used for the apprenticeship training fees? If no, please contact the Training Hub who can provide a form for using the levy from another employer. |  |

Please return completed form to: [snee.traininghub@nhs.net](mailto:snee.traininghub@nhs.net)